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16 April 1954

MEMORANDUM FOR: Special Assistant to the DCI for Planning and Coordination

SUBJECT: Terms of Reference for the U. S. Information Agency Survey and Procedure for Conduct of the Survey

1. Attached hereto are the revised terms of reference for the survey of U. S. Information Agency's essential intelligence needs. The revision is primarily a sharpening and clarifying of the original U. S. Information Agency proposal. All parties primarily concerned are in agreement, namely: U. S. Information Agency (Loomis), State, (Howe), CIA/DDP, (Barnes).

2. It should be noted especially [redacted]

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[redacted] that provision has been made for the survey to include an examination of the contribution U. S. Information Agency [redacted] might make to the intelligence community's work.

3. Because all other IAC agencies will be affected to some extent by the results of this survey and thus have a real interest in the solution of this problem, it is recommended that the attached draft IAC document be approved for dispatch.

4. I would propose to proceed with this survey in the following way:

a. Use the services of [redacted]

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b. Call upon the following representatives of the primarily interested agencies to assist as appropriate,

State Department review completed

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**both personally and in marshalling resources of their
departments and agencies:**

USIA Mr. Leemis

State Mr. Howe

DD/P Mr. Barnes

OCI

OCB

ONE

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25X1

**c. Invite as indicated in the attached IAC document,
similar participation by designated representatives of
the other IAC agencies.**

**JAMES Q. REBER
Assistant Director
Intelligence Coordination**

Attachment

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